
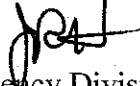





DATE: October 18, 2005

TO: County Social Services Directors
Child Care Resource & Referral Agency Directors
Area Training Center Managers
Minnesota Licensed Child Placing Agencies

FROM: Jerry Kerber, Director, Licensing Division 
Jim Huber, Director, Community Partnerships Division 
Erin Sullivan Sutton, Director, Child Safety and Permanency Division 

SUBJECT: New Shaken Baby Syndrome and Sudden Infant Death Syndrome Training Requirements

The Minnesota Legislature recently passed a new law that requires child care staff, family child care providers, and foster care providers, who care for infants, to obtain training on reducing the risk of Shaken Baby Syndrome, by January 1, 2006. The law also now requires licensed child foster care providers caring for infants to be trained in Sudden Infant Death Syndrome.

The Legislature also passed a law requiring the Minnesota Department of Human Services to make copies of a video on Shaken Baby Syndrome available to child care providers and interested individuals.

We would like to provide clarification about the new requirements, and ask your participation in helping programs and providers access this important training and video resource.

Child Care Center Staff

Licensed child care centers must document that staff, caregivers, and helpers who assist in the care of infants, have received training on reducing the risk of Shaken Baby Syndrome. The training must be renewed once every five years. They must also document that these staff have also viewed a video annually on reducing the risks of Shaken Baby Syndrome.

Family Child Care Providers

Licensed family child care providers who care for infants must now document that they have received training on reducing the risk of Shaken Baby Syndrome. If a family child care home employs staff, assistants or helpers who care for infants, the program must document that they all have also received this training. The training must be renewed once every five years. Family child care providers must document that they have also viewed annually a video on reducing the risks of Shaken Baby Syndrome.

Foster Care Providers

Licensed foster care providers caring for infants must document that staff, caregivers, and helpers who assist in the care of infants, receive training on reducing the risk of Shaken Baby Syndrome and Sudden Infant Death Syndrome. Training on these topics must be renewed every five years. This law does not require foster care providers to view a video on Shaken Baby Syndrome; however, we recommend that every adult caring for young children view this important presentation.

Training on Shaken Baby Syndrome and Sudden Infant Death Syndrome

Training on Shaken Baby Syndrome will be offered in combination with training on Sudden Infant Death Syndrome. Training on Sudden Infant Death Syndrome has been required for licensed child care programs since 2001, and is now required for child foster care providers effective January 1, 2006. The combined Shaken Baby Syndrome and Sudden Infant Death Syndrome training must be at least one hour in length. At a minimum, the training must address the risk factors related to Shaken Baby Syndrome and Sudden Infant Death Syndrome, the means of reducing the risk factors and communication with parents about reducing the risk factors.

The training and video presentation on Shaken Baby Syndrome will count toward required in-service training hours for child care program staff, family child care providers, and foster care providers.

Video Presentation

The Minnesota Department of Health has approved two videos that can be viewed by child care programs to comply with the new requirement related to viewing a video. The Minnesota Department of Health is in the process of reviewing other videos that may be approved for use in the future.

We anticipate that the video will be a part of the training on Shaken Baby Syndrome. The videos approved for use to date include:

1) Portrait of Promise: Preventing Shaken Baby Syndrome

This 11-minute video was produced by the Midwest Children's Resource Center and is available in DVD and VHS in English, Hmong, Somali and Spanish.

Midwest Children's Resource Center
347 N. Smith Avenue, Garden View Building, Ste 401
St. Paul, MN 55102
651.220.6703

2) Never Shake a Baby!

This 18-minute video was produced by the Kiwanis Club of Ottawa, Canada, and is available on VHS in English and French.

Available through:
International Duplication Services, Inc.
35 Laurel St
Ottawa, ON K1Y 4M4
613.761.7777

If your agency would like to request that the Minnesota Department of Health consider reviewing a particular video on preventing Shaken Baby Syndrome, please contact Maureen Fuchs, Maternal Child

Health Home Visiting Consultant, Minnesota Department of Health, at 651.281.9959 or
Maureen.Fuchs@health.state.mn.us.

The Minnesota Department of Human Services will provide copies of the video "Portrait of Promise: Preventing Shaken Baby Syndrome" in VHS and DVD format through Child Care Resource and Referrals Agencies throughout the state to be checked out or viewed on-site. The video will also be available through the Minnesota Child Welfare Area Training Centers. We encourage licensed child care providers, legally unlicensed family, friend and neighbor providers, foster care providers, parents and families to all take advantage of viewing this video.

Should you or any other organization or individual you work with wish to order a copy of one of the videos, you may contact the Midwest Children's Resource Center or Kiwanis Club of Ottawa. Order forms for the videos are attached.

We appreciate your assistance in disseminating this important information to licensed centers, family child care providers, foster care providers, families and other interested individuals. Please feel free to contact DHS staff if you need clarification or further assistance in implementing these new requirements.

Licensing requirements - Mary Kelsey at 651-296-2587
Child care training and video - Michelle Galvan at 651-297-2070
Foster care training - Jill Von Holtum at 651-296-8550

Shaken Baby Syndrome Prevention Materials Order Form

Billing Information

Name: _____

Institution or Affiliation: _____

Purchase Order #: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: () _____

Fax: () _____

Email: _____

Shipping Information (If different from Billing Information)

Name: _____

Institution or Affiliation: _____

Purchase Order #: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: () _____

Fax: () _____

Email: _____

Item	Quantity	Unit Price	Quantity Price
Brochures: "Never Shake A Baby, Preventing Shaken Baby Syndrome"			
(MN only - first 100 brochures free)			
English language	_____	15¢/brochure	_____
Hmong language	_____	15¢/brochure	_____
Somali language	_____	15¢/brochure	_____
Spanish language	_____	15¢/brochure	_____
Educational VHS (11 Minutes): "Portrait of Promise: Preventing Shaken Baby Syndrome"			
English language	_____	\$23.00/Video	_____
Hmong language	_____	\$23.00/Video	_____
Somali language	_____	\$23.00/Video	_____
Spanish language	_____	\$23.00/Video	_____
Educational DVD (11 Minutes): "Portrait of Promise: Preventing Shaken Baby Syndrome"			
English language only	_____	\$23.00/DVD	_____
Multi-language (includes English, Hmong, Somali, Spanish)	_____	\$50.00/DVD	_____
Postpartum Educational VHS (8 Minutes): "Portrait of Promise: Preventing Shaken Baby Syndrome"			
English language	_____	\$23.00/Video	_____
French language	_____	\$23.00/Video	_____
Hmong language	_____	\$23.00/Video	_____
Somali language	_____	\$23.00/Video	_____
Spanish language	_____	\$23.00/Video	_____
Postpartum Educational DVD (8 Minutes): "Portrait of Promise: Preventing Shaken Baby Syndrome"			
English language only	_____	\$23.00/DVD	_____
French language only	_____	\$23.00/DVD	_____
Multi-language (includes English, Hmong, Somali, Spanish)	_____	\$50.00/DVD	_____
"Babies Cry" Card (packs of 100)			
English language	_____	\$15.00/packet	_____
Hmong language	_____	\$15.00/packet	_____
Somali language	_____	\$15.00/packet	_____
Spanish language	_____	\$15.00/packet	_____
Subtotal			_____
Shipping and Handling			
Subtotal \$15.00-\$25.00	Add \$3.00		_____
Subtotal \$25.01-\$50.00	Add \$4.00		_____
Subtotal \$50.01-over	Add 5% of subtotal		_____
Shipping and Handling			_____
Total Amount Due			_____

Return this form to:
 Attn: Jane Swenson, CNP
 Midwest Children's Resource Center,
 Suite 401, Garden View Building, 347 N. Smith Avenue
 St. Paul, MN 55102
 Phone 651-220-6703 / Fax 651-220-6770

Attach P.O. request and check made payable to
 Midwest Children's Resource Center

Credit Card Orders: (no American Express)

____ Visa
 ____ MasterCard
 ____ Discover

Account Number: _____

Expiration Date: _____

Name of Card Holder: _____

Approved Signature: _____

Order today!

Order one or both videos today from International Duplication Services Inc. (IDS). You can purchase videos by faxing your order form to (613) 729-2290. Payment in Canadian funds can be made by VISA, MasterCard, AMEX or cheque.

Quantity	Cost Per Video	Shipping & Handling
1-10	\$ 11.00	\$15.00
11-30	\$ 10.50	\$25.00
31-50	\$ 10.00	\$35.00

51 or more—call IDS at (613) 761-7777.

Precious Minds

Quantity	Per Video	S/H*	Total	Tax*	Total	
_____	× \$ _____	+ \$ _____	= \$ _____	+ \$ _____	= \$ _____	<input type="radio"/> Eng
_____	× \$ _____	+ \$ _____	= \$ _____	+ \$ _____	= \$ _____	<input type="radio"/> Fre

Never Shake a Baby

Quantity	Per Video	S/H*	Total	Tax*	Total	
_____	× \$ _____	+ \$ _____	= \$ _____	+ \$ _____	= \$ _____	<input type="radio"/> Eng
_____	× \$ _____	+ \$ _____	= \$ _____	+ \$ _____	= \$ _____	<input type="radio"/> Fre

*Taxes (ON 15%), (NF/NS/NB/PE 12%), (QC/MB/AB/SK/BC 7%).

*US orders add \$10.00

Name: _____

Address: _____

City: _____

Province/State: _____ Postal code/Zip: _____

Tel.: _____ Fax: _____

E-mail: _____

VISA MasterCard AMEX Cheque

Card no.: _____

Expiry date: _____

Name on card: _____

Signature: _____

Make cheque payable to IDS Inc. 35 Laurel St., Ottawa, ON K1Y 4M4

Phone: (613) 761-7777 Fax: (613) 729-2290



Kiwanis Club of Ottawa

63 Sparks St., Suite 601, Ottawa, ON K1P 5A6

For more information, please e-mail info@preciousminds.org